

**Draft Minute**

<b>MEETING TITLE:</b> Children and Young People’s Voluntary Sector Providers Forum		<b>MEETING DATE:</b> 30 <sup>th</sup> January 2009			
<b>PARTICIPANTS:</b> Laurence Alfred (CSA) Chair, Pauline Gerrard (ACVO), Louise Byth (Aberlour), Emma Watson (Archway, Alayne Jones (ASL), Lynn Gill (Aberlour),					
<b>IN ATTENDANCE:</b> Margaret – Jane Cardno (ACC), Lynette Grant (ACC)					
<b>APOLOGIES:</b> Vicky McKenzie, Shona Pennycook, Diane Allan, Bruce Wallace					
<b>NO</b>	<b>AGENDA ITEM</b>	<b>NOTES OF DISCUSSION</b>	<b>ACTIONS/ DECISIONS</b>	<b>BY WHOM</b>	<b>WHEN</b>
1.	<u>Welcome</u>	Laurence welcomed everyone to the meeting and all present introduced themselves.			
2.	<u>Minute of last meeting</u>	Adopted as an accurate record, and the new format was agreed.			
3.	<u>Matters Arising</u>	There were no matters arising.			
4.	<u>Margaret-Jane Cardno, ACC Community Safety Manager Progress Update – Re-integration Project</u>	Margaret–Jane began by discussing the HMIE and SWIA reports. She stated that within this report, there was criticism of the fact that 40 children had been placed out with the city. Project Art (Achieving Reintegration Team), a multi disciplinary team based at Craigilea Childrens House, have been tasked with managing the reintegration of these children to Aberdeen. Margaret Jane acknowledged that this is budget driven, but is also best practice. To date they have assisted in the return of 12 children to the city. She went on to say that a key part of their work now is			

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		<p>preventative rather than reactive, and are taking measures to keep children at risk of exclusion in the City. Margaret-Jane stated that they are looking for buildings within the city as, at present, there are too few placements for excluded children. Margaret-Jane finished by saying that they were very open to joint working with the voluntary sector.</p> <p>Laurence extended an invite to Project ART to go and look at facilities at Camphill</p> <p>Pauline informed Margaret-Jane and Lynette about the event to be held at the Citadel on the 10<sup>th</sup> March.</p> <p>Laurence thanked Margaret-Jane and Lynette for attending the meeting.</p>			
5.	<b><u>AGM and launch event</u></b>	<p>Sarah informed the group that 12 stalls have been booked to date.</p> <p>It was noted that ACC do not seem to be aware of the event. It was agreed to target the City Council.</p> <p>Sue Bruce has confirmed, as have Dave Tumelty, Murray Lees and Kay Dunn, all have agreed to pass on information about the event to staff.</p> <p>Laurence will look at letters to ACC staff attending event, make changes and send out.</p> <p>Pauline will look at list of organisations having stalls and target more organisations.</p> <p>Laurence to write press release for the event.</p> <p>Membership forms to be sent out with minutes.</p> <p>Any members of forum available to help setting up. To be discussed at next meeting.</p>			

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6.	<b><u>Children with Disabilities and Rapid Improvement ACC Event.</u></b>	<p>The group discussed the ACC children with Disabilities event to be held on 2-4<sup>th</sup> February It had not been well publicised and seemed only certain people within the sector had been invited to attend.</p> <p>Lynn, Pauline and Emma are all going to the event. Emma is attending on all 3 days and will be the CYPVSPF rep. Laurence will try to attend and find out who the voluntary sector invitation has been sent to</p> <p>It was noted at this point that it would be a good idea to circulate letters/emails about events within the group.</p>			
7.	<b><u>CYP Rep Feedback</u></b>	<p>Pauline stated that all information on GIRFEC is available on <a href="http://www.aberdeengettingitright.org.uk">www.aberdeengettingitright.org.uk</a></p> <p>Early Years Strategy Meeting – more action into early intervention and parenting</p> <p>JADAT – Alayne to ask Harry at ASL for feedback</p> <p>Joint Training – New rep needed</p> <p>Parenting – Looking at aims, making more specific Parenting mapping exercise</p> <p>GOPR – Next meeting to be held next week</p> <p>Learning Strategy – 6 day consultation to be held</p> <p>Interim Carers Strategy – Feedback attached</p> <p>Integrated Childrens Services Plan – Feedback attached</p> <p>AVSPF Meeting with Sue Bruce Laurence supplied feedback, attached.</p>			
8.	<b><u>Strategic Representative Group Update</u></b>	<p>Pauline informed the group that the main representation plan has been agreed, and the next meeting will look at representation.</p>			

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9.	<b><u>Future dates for 2009</u></b>	6 <sup>th</sup> March, 17 <sup>th</sup> April, 29 <sup>th</sup> May, 26 <sup>th</sup> June, 7 <sup>th</sup> August, 18 <sup>th</sup> September, 30 <sup>th</sup> October, 11 <sup>th</sup> December			
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